SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

GOVIND SARANG GOVERNMENT LAW COLLEGE

DEORI ROAD, BHATAPARA (C.G.)

493118

www.glcbhatapara.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govind Sarang Government Law College, Bhatapara is a premium institution affiliated to Pt. Ravi Shanker Shukla University, Raipur (C.G.). The institution was established in 2013 in Balodabazar – Bhatapara District. It was named after a well-known Political Leader, Shri Govind Sarang , who was born on 14 April, 1943. His efforts were instrumental in creation of Chhattisgarh State. Later on, he left for his heavenly abode on 10 March 2004.

Today, the college has 232 students and 8 permanent faculties. It is a renowned centre for higher learning in Law, not only in Balodabazar – Bhatapara region but also entire state. Our college is in first Cycle of Accreditation Process. The college aims to cater to the higher education needs exclusively in Law covering all sections of the society.

The college has been affiliated under the 2F of the UGC since 15.07.2015. The N.S.S. facility has been available from 2019 onwards and presently, one unit of NSS is functional. During its inception, the college was located at Gajanand Agarwal PG College, Bhatapara and shifted to its own campus in September 2018. Our College is an exclusive Law college offering only one Integrated course of B.A.LL.B. College has steadily grown with each year number of increased students.

The college was set up with a missionary zeal to impart higher education in Law catering to the entire state of Chhattisgarh as well as central India. The relentless efforts seem to have fructified with the college having more than 3600 books in the library, making education relevant to the needs of the area and society.

Vision

Govind Sarang Government Law College, Bhatapara works towards the growth, development and formation of such a generation of students who possess the intellectual genius, moral consciousness and social responsibility to ensure the Rule of Law, not just locally but also propagating the same globally. Since we lead the way in legal professional education, the onus is on us to show the way in integrating the rule of law within the society and remove any discrimination with respect to person, property or community in the society.

The College is ground for Judges, Legislators and Public Servants in the making which would form part of the governing system in the future. We endeavour to make them best in whatever constructive they do and polish them into professionals who would make a mark in the legal area.

Mission

Govind Sarang Government Law College, Bhatapara believes in disseminating legal knowledge in a resourceful

way with a view to help in the nation's development. To achieve this objective the College identifies the following steps:

1. To evolve and impart comprehensive legal education and to achieve excellence.
2. To promote advanced studies and research in all branches of law.
3. To sensitize the students of law regarding the various socio-legal issues of the   country.
4. To inculcate cultural, legal and ethical values with a view to foster the Rule of Law and the objectives enshrined in the Constitution of India.
5. To raise legal awareness in the community for a greater social and economic justice.
6. To combine quality education with necessary input of practical training.
7. To prepare students for a variety of legal and law related career.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The SWOC Analysis of the college can summarily be presented as follows –

S: STRENGTH of the College – Following are the strengths of this college –

1. It is only exclusive government Law College offering integrating B.A.LL.B. Course.

2. Strong and efficient management of Govind Sarang Government Law College, Bhatapara.

3. Permanently Affiliated to Pt. Ravishankar Shukla University, Raipur (Chhattisgarh) and recognized under Sec.2 (f) of the University Grants Commission Act, 1971.

4. Privileged by DALSA as a Center for providing free Legal Aid.

5. All Staff are recruited by CGPSC after thorough Scrutiny.

6. Good academic results

7. Newly constructed spacious building with all infrastructural requirements as per the norms of BCI.

8. Our college has sprawling campus of 4.999 acres.

9. Enriched Library, with Internet Facility for staff and wifi campus free access to the students on all working days.

10. Effective implementation of curriculum through more emphasis on practical training for securing qualitative and overall development of the Student.

Institutional Weakness

W: WEAKESSES of the college –

The College is facing following weaknesses

1. Limited seats as per BCI regulation.

2. No Post Graduation facility.

3. No own Hostel and accommodation facility for the students.

Institutional Opportunity

O: OPPORTUNITIES available to the College –

Following Opportunities are available to the College –

1. Gradual increase in the student strength of the college.

2. Opportunity to start Post Graduation facility.

3. Opportunity to start Research facility.

Institutional Challenge

C: CHALLENGES before the College –

Following are the few challenges before the college –

1. To increase the student strength for Five Year Law Course.

3. To promote the research activity on larger scale.

4. To initiate the PG facilities to stop the student drain to other institutions having PG facility.

5. To improve the English Language and Writing Skills of the students. Thus the college despite of facing few weaknesses the Challenges has tremendous potential to prosper come up as one of the best Law Colleges in the area of operation of Pt. Ravishankara Shukla University.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is recognised under sections 2 (f) and is affiliated to Pt. Ravishankar Shukla University, Raipur (C.G.). The institution offers only one UG programme in Law, B.A. LL.B.. The curriculum is strengthened and supplemented well conducted by the respective departments to cater to the diverse needs of the students. The institution conducts class tests, unit tests (half yearly, and pre-final exams) to follow the university curriculum. The respective subject teachers evaluate the answer copies of internal exams, show the answer copies to students, and clear their doubts and confusions as well in the classroom. The subject related problems are solved by the subject teachers. For the benefit of students, lectures, seminars, workshops, and quizzes are also conducted. The institution has a student feedback system. A well-maintained and systematic procedure has been adopted for this purpose. Offline and online feedback is collected through questionnaires from students, parents, alumni, and employers and statically analyzed to know the improvement areas. Students' questions and concerns, as well as their suggestions, are welcomed, and the best possible steps are being taken to address the issues at hand in order to create a healthy academic environment for the students' benefit. The college successfully organized one value-added course in Law n the topic "Human Rights". in the academic session 2021 - 2022. Our teachers have actively participated from time to time as members of the Board of Studies, question paper setting, answer sheet evaluation, academic continence, training, and symposiums conducted by universities to enhance their knowledge to educate students with updated information and knowledge to meet the current needs of higher education. Students do internship in Law for required period of time. To accentuate course and curriculum, college organizes field trip visits to High Court, District Court, NALSA, DALSA, Central Jail, Old Age Homes etc.

Teaching-learning and Evaluation

The institution follows the admission guidelines and reservation policy of the State Government for ST, SC, OBC, Freedom Fighter and Divyangjan students and prepares class-wise merit lists which are displayed on the college website and notice board. The academic calendar is properly followed in college, which enables the students to be ready accordingly for various curricular and co-curricular activities. All possible efforts are made by teachers to groom the students. Practical's, Projects, Seminars, Assignments, Fieldwork, Model Exhibition, Poster Making, Case Studies, Surveys, MCQs, and Guest Lectures, etc. are done to make the teaching learning process more effective. Teachers combine traditional teaching methods with the use of modern teaching aids. ICT-based teaching is done by teachers through Power Point presentations. Online classes are taken by teachers through digital platforms like Google Meet, Zoom, WebEx, YouTube, etc. Webinars and online quiz competitions are conducted on the Google platform. All the faculties have actively contributed in CG Government's exemplary innovation of online studies "Padhai Tuwar Dwaar". NSS activities are useful for developing a sense of social and moral responsibilities. Problem-solving and mentor-mentee classes help students address their academic problems. Internal assessment is one of the parameters for evaluation of the success of the teaching-learning process. Internal assessment is done through unit tests, internal exams, and terminal/pre-final exams per academic year. The Programme and Course Outcomes are also evaluated through the analysis of the results of internal examinations as well as external/annual examinations.

Research, Innovations and Extension

Research plays an important role in the development of any educational institution. The college is committed to engaging faculty members and students in research, innovation, and extension activities. Dr. Nidhi Mishra has been recently recognised as the supervisor for English to guide the students for research. Dr. R.A. Shrivastav,

Assistant Professor n Law is already a research guide in Law. Previous Principal Dr. D.D. Prusty is member of Board of Studies of Ravishankar Shukla University and Bastar University. The college has conducted Webinars, Workshop and Faculty Development Program in English and Political Science to enhance the interest in research and innovation among the students and staff. More than 25 papers by our staff members are published in national and international journals. Staff members are motivated to pursue research work by providing special leaves. The research cell is amongst the few of the important cells that initiate research, extension, and collaboration activities in the college. The College is dotted with a functional N.S.S. wing that works to promote national integration and understanding. College also has Eco Club which aims to promote eco consciousness among the students by conducting Eco Tours, Environment related special Lectures, Garden activities. The college collaborates with a few educational institutions and also conducts various awareness drives, seeking the support of the Municipal Corporation, health department, and police department. A few of them are enlisted below. -.

1. Blood donation camp

2. Corona Vaccination camp

3. Clean Plate drive: No Food Waste

4. Campaign against the use of plastic, tobacco, and liquor.

5. "Swachh Bharat Abhiyaan".

6. An awareness programme to safeguard our environment

7. Guidance related to traffic rules and regulations

8. The college provides yoga and meditation facility to students. .

9. Celebration of various important days and dates.

10. Distributing Sanitizer and Masks.

The quotation from Kathopnishad, **"Arise, Awake but stop not till the goal is achieved,"** is followed by the college.

Infrastructure and Learning Resources

The college has of 4.999 acres of land. It has its own building, which consists of a Principal's office, Library, Staff room, Girls' common room, Sports room, seminar hall, Moot Court, .Legal Aid Center, Office. Indoor and outdoor sports facilities are also available. The college has established an appropriate committee to monitor the allocation of funds for purchase and all other activities, and the maintenance and upkeep of the infrastructural facilities and equipment is done on a regular basis.. We have developed premises with a parking area, wash room facilities for males, females, and staff. The college has a library with a sufficient number of books for UG students. The library can accommodate over 15 students in its reading room. A time table is

designed for the issue of books for all classes in a week. The record of issued books is maintained manually. All the faculty members are advised to provide the list of required books. The records of books purchased are maintained and verified by the stock verification committee every year.

Student Support and Progression

Students' Progressions – Till now 3 batches have passed out after completing B.A. LL.B course. Since our College does not have PG course in Law, few of the students have opted for L.L.M. course in other institutes. Most of the pass out students is practicing in various courts as Advocates.

Scholarship: The institution facilitates students by providing scholarships in categories like Post Metric, B.P.L, Minority, Physical Handicapped, SC/ST/OBC, and economically deprived sections of students. Girl's freedom is also applicable in accordance with state government norms.

PERSONALITY DEVELOPMENT:-Catering to the personality and holistic development of students, communication skills, interview skills, career guidance, and yoga and value education are also provided to the students. 3 days Psychological Counseling Program was organized by the college during Corona Lockdown. .Webinars, Seminars, Oral Presentations, Capacity Building Programs, Workshops are conducted aiming to build the capacity of the students.

CELLS:- We have a Grievance Redressal Cell, Anti-Ragging Committee, Helpdesk, and Anti-Sexual Harassment Committee. These committees are formed to facilitate the students. A Guidance Cell is also available to assist our students who are appearing in competitive exams.. The students also represent the college at state and university level sports in events like cricket, kabaddi, athletics, etc. Annual sports conducted in the college include indoor games like chess, Table Tennis and carrom and outdoor sports like Badminton, Kho Kho, and Athletics.

ACTIVITIES:-Hair styling, cooking, mehandi, rangoli, and other activities are also conducted to bring out the hidden talents of the students, along with cultural activities.

Alumni Association:- The college has a registered alumni association (Ref No. 2134831006) that meets on a regular basis. The Alumni Association has contributed more than 1 lakh rupees. The alumni association supports the college by providing facilities like visitor chairs and dustbins. They also take part in Legal Aid Centre of the College on honorary basis. Alumni also provide Notes, Guidance to students for PG courses, Internship, Registration in Bar etc. Apart from such assistance, they also motivate the students. In a nutshell, every possible support is provided to the students.

Governance, Leadership and Management

The management works on its ambitious plan through faculty members and other available resources for the benefit of students. The governance of an institution is reflective of effective leadership in tune with the vision of the institution. The college has a transparent and multi-layered governance system. The college administration meets on a regular basis to discuss issues related to the overall development of the institution. For the effective planning and implementation of teaching, learning and administrative programmes, various committee meetings are held periodically. At regular intervals, Grievance Cell meetings are also held to address student-related issues. The college administration keeps proper documentation and maintenance of records. The recruitment of sanctioned posts is done as per the government norms and the guest faculties are appointed as per the guidelines provided by the department of higher education. College governance is marked by transparency, inclusivity, and accountability. Feedback from various stakeholders, like students, teachers, office

staff, parents, and alumni is taken. It is then analyzed, and appropriate action is taken and shared with the Governing Body. The College follows performance appraisal procedures as per the norms of the higher education department of the state. Accordingly, each employee is expected to fill it in and submit it to the appropriate authority. The grievances are further heard by the College Grievance Cell under the chairmanship of the principal. The college conducts internal and external financial audits on a regular basis. The College has taken the initiative to implement E Governance practices such as Website Update, Online Admission, CCTV Monitoring, etc. We also convey information through WhatsApp and SMS. The college has a registered alumni committee, which has regular meetings each year. The alumni committee plays a vital role in developing college facilities, like contributing funds, donating wheelchairs, visitors' sitting chairs, garbage cans, etc. A separate alumni account has been opened to maintain the alumni funds. Certainly, the college's governance, leadership ability, and management are the distinctive identity of the college, which all its components together fulfill.

Institutional Values and Best Practices

The institution is committed to developing students with values that can help them become decent human beings. The college is dedicated to providing a secure academic environment for its students and workers, and it is particularly aware of issues such as sexual harassment and gender sensitivity on a regular basis. The institution hosts activities aimed at achieving gender equity, self-defense, and women's empowerment. During college hours, the campus is monitored by CCTV cameras. The institution seeks the support of Chhattisgarh State Police for the campaign to ensure the protection and security of female students and staff on the college campus. Following the government of India's resolution to ban all single-use plastics, the college administration is campaigning for a plastic-free campus. Collection dr In the NSS' Oath ceremony, students take an oath to be plastic free and green on campus. The institution hosts a number of local and national events for students.

 The **first best practice** of the institution is '**Legal Aid for Society".** College aims to provide free legal aid to the people. For this College has Free Legal Aid Centre in premises where people can approach during office hours. Nearby villages have been duly informed about this. College also organizes Legal Camp "Samadhan Shivir" in its premises time to time for people to approach for its problems. This is often done with the help of Alumni who are now practicing Advocates. College also organizes Legal Literacy Camp in nearby villages and women NGO. It also visits various institutes, schools for special lectures on POCSO Act, Anti Sexual Harassment Act, Women Welfare measures etc.

Second Best Practice of the College is "**Book Donation on Birthday".** All the students and staff donate book on their birthday. The main aim of this best practice is to inculcate feeling of charity and sharing among the students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVIND SARANG GOVERNMENT LAW COLLEGE
Address	Deori Road, Bhatapara (C.G.)
City	Bhatapara
State	Chhattisgarh
Pin	493118
Website	www.glcbhatapara.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	A.l. Dhruwanshi	07726-222912	9907998484	-	principalgovtlawcollege@gmail.com
IQAC / CIQA coordinator	Sweety Thakur	-	9981680648	-	thakursweeti7@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	15-07-2015	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	29-06-2014	12	Affiliation is renewed every year

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Deori Road, Bhatapara (C.G.)	Rural	4.25	2.023

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA LLB,Law	60	HIGHER SECONDARY	English,Hindi	300	232

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				10
Recruited	0	0	0	0	0	0	0	0	5	2	0	7
Yet to Recruit				0				0				3
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				8
Recruited	1	1	0	2
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	2	0	5
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	1	1	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	115	2	0	0	117
	Female	114	1	0	0	115
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	34	26	22	20
	Female	17	20	9	9
	Others	0	0	0	0
ST	Male	7	5	1	0
	Female	6	4	2	1
	Others	0	0	0	0
OBC	Male	45	38	29	24
	Female	36	26	15	20
	Others	0	0	0	0
General	Male	27	21	16	10
	Female	26	19	17	17
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		198	159	111	101

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	College is multidisciplinary since our college is offering B.A. LL.B. course. It consist of Subjects like Political Science, Sociology , History and Economics from Social Sciences branch, English and Law from Humanities.
2. Academic bank of credits (ABC):	NIL
3. Skill development:	NIL
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The college offers integration of Indian Knowledge system through subjects like History and Constitutional History of India. College also uses Hybrid Module of teaching i.e. online and offline mode of classes after corona pandemic. Teachers are

	also using Whatsapp Group, Emails and online meeting platforms like google meet and Zoom.
5. Focus on Outcome based education (OBE):	The college ensures to create a framework that outlines specific, measurable outcomes ,to provide an opportunity for education based on predefined learning outcomes for advancement, to provide training to teachers on preparation of teaching plan incorporating the values of outcome based learning, to guide teachers on student centric teaching learning methodology like case study analysis, discussion, role play through moot court, quiz etc.Teachers have prepared teaching plans accordingly to achieve the goals of outcome based education and implemented successfully during the teaching learning process. Teaching learning process become more student centric through OBE.Teaching plans are prepared for implementing outcome based education policy and teachers incorporated the various methods like seminar, GD, Role play to implement outcome based education.
6. Distance education/online education:	NIL

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
44	44	44	44	44

Other Upload Files	
1	View Document

1.2

Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)

Response: 44

2 Students

2.1

Number of students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
198	165	111	101	70

Other Upload Files	
1	View Document

1.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
39	39	39	39	39

Other Upload Files	
1	View Document

1.3

Number of outgoing / final year students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
16	21	10	8	0
Other Upload Files				
1		View Document		

2 Teachers

2.1

Number of full time teachers year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	6	5	6	6
Other Upload Files				
1		View Document		

1.2

Number of sanctioned posts year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	10	10	10
Other Upload Files				
1		View Document		

2 Institution

2.1

Total number of classrooms and seminar halls

Response: 06

2.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
10.86	2.64	1.90	5.21	6.11

2.3

Number of Computers/ laptops

Response: 03

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution follows the syllabus as approved by the affiliating university Pt. Ravishankar Shukla University, Raipur (CG). The College ensures its effective implementation through an advance teaching plan and internal evaluation program. Besides these traditional evaluation patterns, students are also given individual and group assignments. Seminar and oral presentation tasks are assigned to the students to increase their presentation skill. In compliance to the syllabus and examination schedule, all departments conduct class tests every month and students are kept informed of their performance. The letter of the Controller, Registrar of the University introduces the internal assessment for the UG courses.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college also has its Academic calendar. In compliance to the examination schedule, all the departments conduct class tests. According to the scheduled timetable, pre-final examinations are conducted. Students are provided their progress reports. Their weakness is pointed out. As per the instructions of the Principal of the College, all the faculty members have prepared and downloaded course materials and modules for the topics when the available resource is inadequate and insufficient. Besides these, the Principal constantly assesses the quality of teaching through a vigilant inspection of class during lectures. Simultaneously, there is constant verification of attendance and daily diary every month. There is regular interaction with students and also regular PTM (Parent Teacher Meetings). The College also regularly organizes guest lecture for enhancement of knowledge.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 *Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and other colleges and/are represented on the following academic bodies during the last five years*

1. *Academic council/BoS of Affiliating university*
2. *Setting of question papers for UG/PG programs*
3. *Design and Development of Curriculum for Add on/ certificate/ Diploma Courses*
4. *Assessment /evaluation process of the affiliating University*

Response: 2. Any 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

1.2.1.2 **Total number of Programs offered by the institution for last five years**

Response: 01

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.2.2 *Number of Add on or value added courses /Certificate programs offered during the last five years*

Response: 1

File Description	Document
List of Add on /Certificate programs (Data Template)	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Any additional information	[View Document](#)

1.2.3 *Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years*

Response: 9.6

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
95	0	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 *Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainabilityetc. into the Curriculum*

Response:

Our College promotes and ensures holistic development of students by integrating cross-cutting issues into the curriculum.

Environment & sustainability

curriculum	Integrated Issue	paper	
B.A. LL.B. 6th SEM	Resource Management, Sustainability, Environment Degradation &	Environmental Law Includi Protection Animal Welfare (	

Conservation, Animal Welfare	

College Initiatives:

1. Eco-friendly Campus.
2. Activities for Students through NSS-Cleanliness drive, Swachta Abhiyan , Save Electricity, Discussion on Environmental Issues and State Policies.

Professional Ethics

Curriculum	Integrated Issues	Paper	
B.A. LL.B. 7th SEM	Upholding value of Professional Ethics	Professional Ethics and Professi Accounting System (Paper 5)	

College Initiatives:–

Guest lectures, Interaction with Advocates, Court visits to observe court mannerism and etiquette.

Human Values.

Curriculum	Integrated Issues	Paper	
B. A.LLB-6th SEM	Enriching human personality, inculcating human values	Constitutional Law- I	
B. A.LLB-8th SEM	Human Rights	Human Rights and Public Internatio Law	

College Initiatives:

In house, off campus, legal aid clinics, Legal literacy Camps, Study Material

Gender Equity

Curriculum	Integrated Issues	Paper	
B. A.LLB-6th SEM	Socio-legal status of women and Children	Constitutional Law- I	
B. A.LLB-7th SEM		Family Law-I Hindu Law	
B. A.LLB-8th SEM		Labour and Industrial Law	

College Initiatives: Anti-Harassment Women Cell, Guest Lecture on Gender Equity, Inter departmental Lectures on Gender Equity, Constant Interaction with female students, Legal Camps regarding Women Empowerment, Children Rights and Gender equality involving College students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.27

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

File Description	Document
List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.3.3 *Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)*

Response: 8.59

1.3.3.1 **Number of students undertaking** *Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships/ field projects etc.,(for the latest completed Academic year)*

Response: 17

File Description	Document
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	View Document
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View Document
Institutional data in prescribed format (Data Template)	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*

1. *Students*
2. *Teachers*
3. *Law-firms/Judges/Sr. Counsels and employers*
4. *Alumni*

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Five filled in forms of each category opted by the institution	View Document
URL for stakeholder feedback report	View Document

1.4.2 *Feedback process of the institution may be classified as follows: (Opt one)*

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 215.33

2.1.1.1 **Number of students admitted year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
198	166	111	101	70

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
60	60	60	60	60

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 84.1

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
48	38	26	28	24

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 *The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners*

Response:

The faculty conducts tests as per Academic Calendar and evaluate and discuss the shortcoming of individual student. The marks of these internal assessment serve as first criteria for screening the fast and slow learners from the class. The slow learners are helped by motivating them to prepare answers from unified books as per previous year question (5 year question papers) so that they can achieve minimum learning level and perform better in exams. Special coaching and tutorial are provided to slow learners. Government has also envisaged special coaching for ST, SC students to be conducted by the college faculty.

While on the other hand, fast learner students are motivated to prepare notes from advance reference books available in library/ in soft copies. They have also been assigned with advance topics in their field to enhance their command on the subject. Beside these measures, all students are encouraged and welcomed to ask their queries and doubt in free time.

File Description	Document	
Upload any additional information	View Document	
Paste link for additional Information	View Document	

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 28.29

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 *Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences*

Response:

The learning is made more student centric by the use of both languages, English and Hindi during teaching, as the majority of the students are from Hindi background. Though, students are encouraged to write key terminologies and definitions in English. The learning is further made student centric by teaching them with the help of teaching aids, charts, demonstrations and performing practical's relevant to the topic.

Students are taken to field and institutions visits like visit to High Court, District Court, Lower Court, Central Jail, Old Age Home, DALSA, SALSA, Orphanage Home, Lokadalats so that students can learn through observation. Through IQAC, College conducts many activities and programs such as Quiz competition, Webinar, Workshops, Cultural, Sports, NSS activities to develop participatory learning of students.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

To meet the growing need of global knowledge requirement, the institution motivated the faculty to adopt ICT enabled teaching methodology. Teaching and support staff are encouraged to participate in ICT teaching and orientation programs. The classic methodology of teaching, chalk-talk-walk technique has certain limitation such as board management and handwriting skill. In the modern contest, contemporary settings are favoring curricula that promote competency and performance. The usage of ICT is to complement the classical teaching in the preparation of online teaching resources. The institution's teachers generate meaningful and engaging learning experiences for the students, strategically using ICT. ICT enable students to enjoy enquiry based innovation learning techniques. The teachers implemented ICT for informative tools; it provides vast amount of data in various formats such as audio, video documents Constructive tools to generates, collect the data and analysis. Communication tool it can be used to remove communication barriers such as space and time. Our college has ICT enabled seminar hall.

The following mediums are used for the delivery and for conducting the education process such as visual information, including images, per recorded animation and real time moving images combined with audio conferencing, instructional print formats that include textbooks, study guides, workbooks and case studies. All the faculty of the college follows this system of ICT. All the Assistant Professor Take online classes through Google meet during Covid-19 period. The teachers make video lectures and upload this lecture on YouTube Platform. There are a number of e-books available in the library. Various activities like online Legal English Quiz, English grammar quiz and online pedagogy survey was conducted by the Department of English, Dr. Nidhi Mishra.

Online FDP in English, Workshop in English, Webinar in Political Science, Special lectures were

organized by the faculty members. The major problems encountered are: **1.** Non-availability of smartphones among rural students who are a major part of the student's community. **2.** No Wi-Fi facility in the college because it is situated in rural area.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 *Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year)*

Response: 49.5

2.3.3.1 *Number of faculty mentors assigned to students for academic and other related issues:*

Response: 4

File Description	Document
Mentor diary and progress made	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)
Circulars pertaining to assigning the mentors to mentees	[View Document](#)

2.3.4 *Percentage of Students identified as mentors for mentoring other students for academic and other related issues (Data to be provided only for the latest completed academic year)*

Response: 4.04

2.3.4.1 **Number of Student mentors/teaching assistant identified for student to student mentoring (Latest completed academic year)**

Response: 8

File Description	Document
Official Proceeding of Student Council selecting the student mentors or Minutes of the relevant Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting identifying the student mentors or teaching assistants for mentoring students	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 60

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2 *Average percentage of full time teachers with Ph. D. / LL.D during the last five years (consider only highest degree for count)*

Response: 90.95

2.4.2.1 *Number of full time teachers with Ph.D./LL.D year-wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
05	05	05	06	06

File Description	Document
Phd/LLD Degree certificates of the faculty	[View Document](#)
List of full time teachers with Ph.D./LL.D. and number of full time teachers for 5 years (Data Template)	[View Document](#)

2.4.3 *Average teaching experience of full time teachers (Data for the latest completed academic year in*

number of years)

Response: 15.29

2.4.3.1 **Total experience of full-time teachers**

Response: 107

File Description	Document
Teaching experience as certified by the head of the institution	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)

2.4.4 *Measures taken by the institution for faculty retention*

Response:

Faculty retention policies included monitoring welfare and health, transparency in recruitment through CG-PSC Exams, evaluation, promotion, and compensation services, creating an appropriate climate, transparency in probationary time, leaving for family members' illness, dual-career hiring, control of biases, and salary increases according to UGC and government policies. However, the college has to adhere to government transfer policy regarding transfer of existing faculty and joining of new transferred faculty.

File Description	Document
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 *Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation*

Response:

Mechanism of internal assessment is transparent in terms of frequency and mode because, there is a standard process of internal examination in the college. First, Second and Third year students have 10% internal assessment marks and 90% external assessment marks. Fourth Year Students have 50 marks Professional Ethics and Alternative Dispute is internal assessment and rest 4 papers have totally external assessment. Fifth year students have 100 marks internal assessment on Moot Court and Internship. Rest 4 paper has External assessment. The schedule of the internal examination is decided at the beginning of the session in the format of academic calendar. According to the academic calendar all teachers have to take

unit test, which may be in the form of written test, Blackboard presentation, PowerPoint presentation. They can observe their test copies, record of obtained mark in written in register. If there in any difference or discrepancy in their marks, it is immediately corrected. The test copy of the unit test is shown to students for their observations.

All internal assessments that are arranged by the college like class tests, home assignments, internal exams and half-yearly exams are intimated in advanced to the students. The result obtained by the students in these internal examinations is also conveyed to students on request or enquiry:-

1. According to the Higher Education Department`s Academic Calendar, College organizes the class tests, home assignments, internal exams, and half-yearly exams

2. The students are provided with the corrected answer sheets by the relevant subject's teacher. The doubts and queries of the students are clarified by the examiner.

3. The Internal examination committee displays the schedule of internal exams on notice board. The signatures of the students are taken at the time of internal exams.

4 .The examination committee of the college manages the frequency and mode of internal assessments. The committee also maintains the transparency in internal assessment mechanism and also manage the internal assessment related grievances of the student, if any occurs.

5 .The names of the meritorious students of every year are displayed on the college notice board. These students are awarded during the annual functions which motivates all the other students to improve their performance.

File Description	Document
Link for additional information	[View Document](#)

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

A transparent, time bound and efficient method is followed in terms of dealing with internal examination related grievance. Various internal examinations are performed throughout the year. Some of them are unit test, Assignments, Presentation of Seminar, and Moot Court Practical, Projects etc.

Internal assessments:- In which, after the unit test, immediately the solutions of the test along with question wise marking scheme in displayed. The faculty evaluates the papers within a week of conducting the test. The evaluated answer sheet is shown to students in class. At the end of semester, the average marks of the unit test is calculated and verified with the students. If any discrepancies are reported by the students, they are resolve immediately.

Assignment:- faculty evaluates assignments which are also shared with the students. The evaluated

assignments are given back to students.

Moot Court Practical :- The practical performed in moot court room by the students are immediately evaluated by the faculty and the performance marks are assigned.

Project evaluation:- In a semester, one project is done in front of the panel, consisting of group of faculties. Indeed the internal/external examinations related grievances are completely transparent, time bound and efficient because all the internal examinations are conducted adhering to the norms and regulations of Pt. Ravishankar Shukla University, Raipur . The following mechanism is observed for the Grievance Redressal in evaluation:-

Grievances related to External examination:

For grievance regarding marks in the paper, the college collects complaints from the students and

forwards it to the University. Students get photocopies of the answer books of the concerned paper. After studying answer books, students can apply for verification and retotal of answer books. The college forwards his/her application to the university. The result of retotal is declared by the university within 30 days of the application. For errors regarding students attendance in the examination, the college promptly sends the duly certified attendance sheet, to assist in locating marks, to the University for correcting discrepancies.

The grievances related to problem in submission of online examination forms and queries related to mistakes in hall tickets, and mark sheets regarding name, course name, programme name are

resolved promptly by the college examination officer by communicating it to the university. Grievances related to the question paper are reported to the university by the Grievances cell and the decision of the university is conveyed to the student immediately.

Grievances related to Internal examination:

The grievances related to this are resolved as:

1. Students have to approach Principal.
2. Grievances cell will consult with respective heads of the departments and the teachers.
3. After seeking the opinions of the HOD and teacher concerned, the student will be informed.
4. The process is completely transparent and completed in a stipulated time.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

In our institute, all teachers are aware of programme and course outcomes and teach accordingly. They also ensure that students are aware of the program and the course outcome. Following are the stated program and course outcome for the B.A. LL.B. course running in the college:-

- Application and learning of substantive and procedural laws, as also the drafting of pleadings such as institution of suit etc. and understanding of the legal setup.
- Inculcation of values of rights and duties as citizens and to transfer these values into real-life through legal and judicial processes for promoting community welfare.
- Interpretation and analyzing legal and social problems and for ensuring solutions to these problems by application of the necessary laws and rules.
- Application of ethical principles and inculcate professional ethics, to undertake responsibilities and norms of the established legal practices.
- Recognizing the need for and have the preparation and ability to engage in independent and life-long learning in the broader context of legal change.
- Application of legal knowledge- a student is in a better position to apply the knowledge of law and give solutions to legal problems.
- Grooming etiquette of legal profession-through practical component like professional ethics students are encouraged to follow certain values of the profession like the advocate's act, 1961.
- Strengthening research-ability to undertake minor/major research components and help the students to pursue higher studies like master's degree and Ph.D. Internships under a lawyer's chamber, private law firms and lpos- wherein students have to undergo internship in order to gain legal knowledge and further the application of this knowledge in the real life situation in the form of civil, criminal and other cases through such practice.
- Problem-solving ability & critical analysis of case laws-the gaining of legal knowledge enables the learner to solve the problems more effectively by application of the knowledge so acquired and helps them to critically analyze the case laws.
- Wide choice of careers – one of the greatest benefits available by studying this program is it offers a wide range of career options to the young professionals such as deputy collector, teaching, besides legal practice.
- Opportunity to answer competitive examinations- this program also enables them to appear for competitive exams for future prospects and prepares them accordingly.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Program Outcomes of all the programs are identified at the University level. The course outcomes help the stakeholders (faculty) to manage the resources effectively to the maximum extent. This creates a path to improve the result and overall performance of student continuously. The attainment of course outcome are measured by asking spontaneous questions in the next lecture and conducting a class test after the completion of each unit. The faculty also assigns students home assignments and presentations (in accordance with course outcomes) to provide an opportunity to achieve the goal. Invited lecture and field trips provide a deeper insight of practical outcome of different program. Regular orientation and encouragement has increased the gross enrollment of outgoing students in higher education in the last few years. The university results also manifest the final attainment of program outcomes and course outcomes.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 98.21

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
16	21	10	8	0

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
16	21	10	9	0

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.62

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2 *Total Number of Seminars/conferences/workshops conducted by the institution during the last five years*

Response: 5

3.1.2.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	03	0	0	0

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during last 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

3.1.3 *Funded Seminars/ Conferences /workshops*

Response: 0

3.1.3.1 Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs*)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

3.2 Research Publications and Awards

3.2.1 *Percentage of teachers recognized as research guides*

Response: 28.57

3.3.1.1 **Number of teachers recognized as research guides**

Response: 2

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.2.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.83

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
0	05	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.2.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 6.33

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
07	17	08	00	06

File Description	Document
Institutional data in prescribed format	[View Document](#)
Content page and first page of the article/research paper	[View Document](#)

3.3 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension activities are carried out in the neighborhood. This commitment is an integral part of the college vision. The institution believes and promotes students for ethical and moral activities trying to add social values to the society, grooming the student as a responsible citizen of India. The institution strives to instill civic responsibility in the young minds of students through extension and outreach programs and value based courses so that they develop into sensitized, socially responsible citizens. The institution conducts multiple extension activities in nearby locality and the college. These activities have sensitized students to social issue and help in total development of personalities of students and indirectly society as whole. The NSS unit of the college conducts various activities related to leadership and personality development, NSS, and stage program etc. develop their personalities. The NSS and SWEEP committee conduct SWEEP activities to implement the plan of election commission to make students and villages aware of voting rights. For this the college conducts different stage programs nearby villages, cities for the benefit of people. Under the skill development program, legal literacy have been conducted. Other activities conducted are Cleanliness, environment awareness, cashless transaction movement, blood donation, Swachchha Bharat Abhiyan etc.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.4.2 *Total Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years*

Response: 11

3.4.2.1 *Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by institution/teachers/research scholars/students year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
6	1	2	0	2

File Description	Document
List of innovation and award details (Data Template)	[View Document](#)
e- copies of award letters	[View Document](#)
Any additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 5

3.4.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	0	0	0

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last five years (Data Template)	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 26.16

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
259	0	0	0	0

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)

3.4 Collaboration

3.5.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

21-06-2023 01:00:59

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)

3.5.2 *Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years*

Response: 5

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
e-Copies of the MoUs with institution./ industry/ corporate houses	[View Document](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Govind Sarang Government Law College is a new college which is running since 2014. College have adequate facilities for teaching and learning. The college has its own campus in which there is 1 building. The building consists of ground floor and first floor. This building was handed over in September 2018.

1. The ground floor consists of 16 number of rooms in which one is Principal room, other being IQAC room, office room attach storeroom, girls' common room, five classrooms, legal aid clinic, Examination room, staff room, there is a separate space for male and female washroom.

2. In first floor there are 4 rooms and 3 halls. One of them is yoga room, library hall with reading room, seminar hall, moot court, Storeroom, indoor games' hall, cultural activities room, there is a separate space for male and female staff washroom.

3. The institution has 6 toilets that are capable of handling the needs of staff and students.

List of equipment in the college are :

1. Desktop

2. Laptop

3. Projector

4. Scanner

5. Photocopy machine

6. Printer

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The overall development of students is the prime motto of the college. The college shows equal amount of interest in sports activities along with Academics. The Institution has a facility for cultural activities, sports games (indoor & outdoor) and yoga center in the college.

(A) Sports facility

College encourages is sports activities. A number of players have played district, university, state and even national level games. It provides game has wells has outdoor games, some of the outdoor games are

- Kabaddi
- Kho - Kho
- Cricket
- Badminton

Some of the indoor games available in college are:

- Table tennis
- Chess
- Carom board

(B) Cultural Programs

To conduct culture activities in the college, there is a cultural committee. This organizes many cultural programs including literacy event. Some interesting programs by the committee debate, Rangoli, Painting, Mehndi, Quiz, poster making, essay writing, slogan writing, sangeet and dance preparation etc. There is a separate room for sangeet and dance preparations.

On the 21 of June, we organized a yoga program at our college in celebration of international yoga day and celebrated the activity.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 16.67

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 19.23

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	0.95	0.49	0.70	1.28

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited statements of accounts highlighting spending towards infrastructure augmentation	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Our college is established in 2014 which one post of Assistant Librarian and one post of books lifter, since then there are nearly 4,000 books. There is no formal software purchased and installed in the library of the college. The Library of the college has valuable collection of more than four thousand of books of the Law and other subjects which cater to the needs of students and teachers. The faculty members of the college also assist in smooth functioning of library. There is a reading section attached with the library, so that students and staffs can read library books, journals, magazines, Newspapers as well as competitive examination books. The students are allowed to have issued full set of books (02 UG Students) at a time by using their library cards. The library plays a very important role in the learning of the students, as most of the students are not able to buy the required number of books recommended by the teachers due to their financial constraints.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

    1. e-journals
    2. e-ShodhSindhu
    3. Shodhganga Membership
    4. e-books
    5. Databases
    6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 *Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals and legal databases during the last five years (INR in Lakhs)*

Response: 0.76

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.1	0.6	0.1	2	1

File Description	Document
• Details of annual expenditure for purchase of books and journals during the last five years (Data Template)	[View Document](#)
Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 12.2

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 25

File Description	Document
Institutional data in prescribed format (Data Template)	**View Document**
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	**View Document**

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution has a well-equipped system related to its IT facilities, including Wi-Fi. The Website has been created and is regularly functional and updated. It is updated by the website update and maintenance in charge professor. All important notices related to academics, examinations, assignments, sports, cultural activities etc. are uploaded at regular intervals. Earlier, BSNL Wi-Fi is used for providing internet facilities in the college campus. Seminar hall with ICT facilities were developed in 2019-20. All departments use offline and online mode of teaching after corona pandemic. For online they are conducting classes through online medium via Google meet, zoom etc. side by side regularly offline classes are also going on. Teachers have uploaded study material on YouTube and government portal " Padhai Tuvar Dwaar" . The students are also provided with photocopy facilities where they can avail the online materials for their academic purposes.

College website is maintained by Ravi solution, Durg. College paid a fee for maintenance in this head, also college spends maintenance amount yearly.

File Description	Document
Upload any additional information	**View Document**
Paste link for additional information	**View Document**

4.3.2 Student - Computer/laptop ratio (Data for the latest completed academic year)

Response: 66

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: D. 5 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 80.66

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
10.86	1.69	1.40	4.51	4.83

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Our Institution has several committees which are entrusted with the task of maintaining and utilizing physical, academic and support facility library, moot court, sports, computer, classroom etc.

Cleanliness program is as following:

1. There are three employees for this purpose. Two of them are government employee and other one is IBS employees. An IBS employee cleans the washroom and waters the plant and the government employee.
2. Trash can or keep in front of the classroom are encouraged to use it throw away the waste there are cleanliness captains nominated by NSS in each classroom The cleanliness captain report if there is any dirty place in the campus.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 *Average percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years*

Response: 41.43

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
105	75	58	57	0

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

    1.*Soft skills*
    2.*Language, communication and advocacy skills*
    3.*Life skills (Yoga, physical fitness, health and hygiene)*
    4.*Awareness about use of technology in legal process*

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.3 Average percentage of students benefitted by guidance for competitive examinations and career

counselling offered by the Institution during the last five years

Response: 9.29

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
92	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Institutional data in prescribed format (Data Template)	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 *Percentage of Students enrolled with State Bar council*

Response: 0

5.2.2.1 **Number of Students enrolled with State Bar council (data for last completed academic year)**

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Any Additional Information	[View Document](#)

5.2.3 Average percentage of students progressing to higher education during the last five years

Response: 5.95

5.2.3.1 **Number of outgoing students progressing to higher education**

2021-22	2020-21	2019-20	2018-19	2017-18
04	01	0	0	0

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.4 *Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)*

Response: 0

5.2.4.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.4.2 *Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/ State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1 *Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition*

Response: 6

5.3.1.1 *Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at*

university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	1	2

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the last five year (Data Template)	[View Document](#)
e-copies of award letters and certificates	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The College provides all-round development activities for the students. It works in enhancing and encouraging their active participation in all academic and non-academic activities. At Govind Sarang Government Law College (GSGLC), the students are an integral part of planning, implementation and experts of all cultural activities. The College has student council, Sports Committee, Legal Aid Cell, NSS cell, Women cell, Student Redressed committee. The Student Council of the College has members from each class. The objective of student council is to focus on all round development of students, to take their suggestions, feedback and to organize academic and non-academic activities throughout the year.

The 'Cultural Committee' along with other students of the College organizes annual youth festival ' Yuva Mahotsav' which showcases the cultural talent and multifaceted personality of the students. The festivals also enhance their managerial skills in managing the event by bringing sponsorship, inviting other Institutes, preparing and decorating the venue and organizing various programs.

The NSS unit of the College encouraged the students by involving them in environmental protection activities social activities like blood donation camps, cleanliness drive, go- green initiatives, free health-checkups and other programs throughout the year.

GSGLC aims to ensure the students enhance their personality, organizational skill through interactive programs with the faculty, administration and society. The College also provides avenues for development of communication skills, updating Knowledge, Personality Development and service to society through many of its activities organized by the NSS Cell, Legal Aid Committee, Cultural Committee, and Students Council.

The College has student participation in the IQAC of the College, thereby, training and encouraging them with the apex decision-making body.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 *Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years*

Response: 2.8

5.3.3.1 *Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
5	1	8	0	0

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 *There is a registered Alumni Association that contributes significantly to the development of the institution through financial, teaching, mentoring and/or other support services*

Response:

Govind Sarang Government Law College, Bhatapara being a new College has budding and developing Alumni. Alumni Association got registered on 19.08.2022

The main objectives of the Alumni Association are:-

- To encourage and nurture interaction between the Alumni and the College

- To establish and maintain a strong bond between the College and its passed out students that can support the present student with diverse opportunity
- To motivate the Alumni to take interest in the growth and development of the Institute.
- To organize and strengthen the recruitment for the students of the Institute
- To encourage the students and Alumni for development of their internship and self-employment.
- To mentor the students on various professional careers options available and support their in their legal internship, legal workshops, expert advice, court visits.
- To provide legal aid to the needy people of the area of social responsibility
- To provide general assistance to the people of nearby areas

The Alumni association members are invited to the various Academic and Cultural events of the College time to time.

The Alumni association meet each year to motivate and encourage the students to do better and to take inspiration from the Alumni.The college has a registered alumni association (Ref No. 2134831006) that meets on a regular basis. The Alumni Association has contributed more than 1 lakh rupees. The alumni association supports the college by providing facilities like visitor chairs and dustbins. They also take part in Legal Aid Centre of the College on honorary basis. Alumni also provide Notes, Guidance to students for PG courses, Internship, Registration in Bar etc. Apart from such assistance, they also motivate the students. In a nutshell, every possible support is provided to the students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	[View Document](#)
Link for any additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The institution has a clearly defined organizational structure for the optimum and effective decision-making and its implementations. The vision of the college is intense to provide ample opportunity to gain latest knowledge and wisdom to the students, to make them true representative of society, to inculcate human and cultural values in students to develop them as ideal and responsible citizen of the nation and make students self-reliant through employment oriented, education. The mission of the college is to provide value-based quality education to the students of law. The institution intends to serve the regional youth by providing them easy access to higher education and enabling them for emerging job markets. The institution strives to develop integrated personality of students with special attention. The governance of the college is conducted with the spirit of mission and vision of the institution.

The vision of the college is to works towards the growth, development and formation of such a generation of students who possess the intellectual genius, moral consciousness and social responsibility to ensure the Rule of Law, not just locally but also propagating the same globally. Since we lead the way in legal professional education, the onus is on us to show the way in integrating the rule of law within the society and remove any discrimination with respect to person, property or community in the society.The College is ground for Judges, Legislators and Public Servants in the making which would form part of the governing system in the future. We endeavour to make them best in whatever constructive they do and polish them into professionals who would make a mark in the legal area.

The mission of the college is to disseminating legal knowledge in a resourceful way with a view to help in the nation's development. To achieve this objective the College identifies the following steps:

1. To evolve and impart comprehensive legal education and to achieve excellence.
2. To promote advanced studies and research in all branches of law.
3. To sensitize the students of law regarding the various socio-legal issues of the country.
4. To inculcate cultural, legal and ethical values with a view to foster the Rule of Law and the objectives enshrined in the Constitution of India.
5. To raise legal awareness in the community for a greater social and economic justice.
6. To combine quality education with necessary input of practical training.
7. To prepare students for a variety of legal and law related career.

The vision, mission and governancce of the institution is achieved through these committees, which are constituted at the beginning of the session. Such communities are:

1. ST and SC Committee
2. Sports Committee
3. Library Committee
4. Planning and College Development Committee
5. Jan-bhagidari Committee

6. Committee for RUSA
7. Career Counseling and Student Guidance committee
8. Alumni
9. Parent's Committee
10. IQAC
11. Student Council Committee

These committees have freedom to give suggestions to the principal and higher authority for the Improvement of quality parameters of the institution and they help to achieve the vision, mission, goals and objectives of the institution.

File Description	Document
Upload any additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The effective practice of decentralization and participative management in clearly reflected in the admission process adopted by the institution. Principal constitutes admission committee separately for B.A. LL.B. first year U.G. admissions have witnessed significant increase. The institution ensures publicity and transparency in the admission process. At the time of admission, applications are invited in the affiliating university portal with reference to various colleges. Then, after the due date is over, the admission committee prepares the merit list following the circular issued for the purpose of admission. The committee scrutinize the application form on the basis of merit and reservation policy of the state government and BCI, such as reservation to ST, SC, OBC, girls, differently abled students, performance in sports, cultural and other aspects, Freedom Fighter etc. The admission list is prepared separately for General, ST, SC and OBC category and uploaded on the college website, notice board and in newspaper. Similarly, the purchase committee works with fully transparency, invites tender and follows the rules of purchase as instructed by the Government. Likewise, the examination committee viz. Superintendent, Assistant Superintendent, Invigilators all carry out their responsibility with sincerity and transparency. The institution practices decentralization and participative, management clearly reflected in the function of admission committee, examination committee, purchase committee, anti-ragging and disciplinary committee, women harassment cell etc. some of these committees are :-

1. Purchase committee
2. Student union council
3. Anti-ragging and Disciplinary committee
4. Student Support Fund Committee
5. Legal Aid Clinic cell
6. Website Committee
7. Student Promotion and Upgradation Committee
8. B.C.I. Affiliation Committee
9. Minority Cell

10. Time Table Committee
11. NACC Evaluation Committee
12. College Examination Result Committee
13. College Cleanliness Commitee
14. Women's Harassment Prevention Committee
15. Right to Information
16. Lok Seva Guarantee Cell

This governance of the institution is carried out with the help and support of these committees.

File Description	Document
Upload any additional information	**View Document**

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The quality policy of the college is in alignment with the affiliating University, BCI and Higher Education Department. All the strategic plans and development documents are sent to the State Government, Higher Education Department and Pt. Ravishankar Shukla University, Raipur and available in the University website. Many of the academic quality policies are framed by the Staff Council and IQAC and implemented through various committees of the staff council, which are monitored by the principal. The college has regularly enhanced infrastructure and developed capacities for teaching and research of faculties according to the changing academic and social environment. One activity successfully implemented based on the strategic plan. The IQAC committee decided for the current year to organize Webinar /Workshop/Special Lecture/ FDP by every department of the institution. Though there is no financial fund provided either by UGC or Government. IQAC and teachers decided that promotion of research is a significant responsibility of the institution without which 'research culture' on campus cannot be realized and developed, so the IQAC planned for every department to organize a seminar/ workshop in the current year and arrange the finance for all those programs. The program is decided in the meeting and Principal constitutes the committee for each department for such programs.

Notably, Dr. Nidhi Mishra conducted one week National level Faculty Development Program in English Literature in October 2021.

Department	Type of the Program	Topic	Date
English	National Level one week Faculty Development Program	Literature in 21st Century: New Perspective and Challenges	03/10 to 09/10
English	National Level one day Workshop and Training	How to Create CV/ Resume and Interview Skills	25/11

English	One Day National Workshop in Communication Skills	Communication Skills	31/01
English	One Week Workshop in Communication Skills	Communication Skills	08/02 to 13/02
Political Science	Webinar	Role of Pachayat System in Rural Development	21/12

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Our college is a Government institution. Being a Government college, its organizational structure, management and governance comes under the rules and regulation laid down by the State Government. In hierarchy the Principal of the college is at apex invested with powers like financial transaction (functioning as Drawing and Dispersing Officer), administrative and academic activities etc. It is the duty of the Principal of the college to execute all the guideline received from the university and department of Higher Education time to time and provide leadership in all the affairs of the college. He is the liaison between the college and the Department of Higher Education and the University and provide information and reports required by the higher education. The Principal guides the college staff and administration in academic progress, admission, examination and administrative matters. Head of the departments are responsible for preparation of departmental time table, work allocation among teachers, review of teacher's dairy, attendance register and submission of various reports to the Principal. Class teachers are assigned particular class to ensure personal care, provide guidance, consulting, revaluation and assessment of students in the class. The Principal is assisted by the Head of the Departments, Librarian, Office Staff and members of Janbhagidari committee. However academic curricular activities are the main objective of the college which are looked after by concern HODs. Similarly, sports activities are headed by Sports Officer or a Sports Officer in charge and Library is under the librarian. Apart from that the college administration is smoothly and sincerely conducted by various committees which are formed each year at the beginning of academic year. Service rules and promotion for teaching and non-teaching staff are as per the rule and regulations laid down by the competent authorities like UGC and Chhattisgarh Government. Recruitment procedure of teaching and non-teaching staff are done by the government through the Chhattisgarh Public Service Commission and VYAPAM. Recruitment of Guest Lecturers are done by the administration on the basis of merit norms prescribed by Department of Higher Education and recruitment of Janbhagidari staff are carried out by the Janbhagidari Samiti.

The institution has an active Grievance Redressal cell for teaching staff, administrative staff and the

students. The faculty members express their concerns regarding teaching learning and other matters in the committee and grievance cell. The non-teaching staff can share their complaint if any to the office superintendent or directly to the Principal. Counseling is offered to provide solution. The grievances redressal cell, anti-ragging cell, harassment cell, disciplinary committee, and the student welfare committee work for the well-being of students. Suggestion box or complaint box has been installed in the campus. The complaint/ suggestion are collected and analyzed by the concerning grievances committee and necessary action are taken. Apart from this, the class teacher and HOD act as first line of grievances redressal agent. Representatives- of the student union meet the principal or Student welfare in-charge or the Principal to communicate and share their opinion, and grievances.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

    1. Administration
    2. Finance and Accounts
    3. Student Admission and Support
    4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution provides statutory and non -statutory welfare measures for the benefit of the teaching and non-teaching staff. As per the government rules and norms, the following facilities are made available to all the permanent teaching and non-teaching staff.

1. Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 was covered under new pension scheme (NPS), recently in the month of May 2022 the present State Government announced scrapping of NPS and bringing all the employees under Old Pension Scheme.

2. GPF, Gratuity and Leave Encashment are available by retiring person as per government rules.

3. There is a family benefit scheme in case of accident or demise of the staff holding the post.

4. There is a GIS scheme (Group Insurance Scheme) available for the staff of the college.

5. Teaching staff as well as non-teaching staff can avail the facility of partial withdrawal from their GPF accounts in case in of family needs like marriage purpose, education of their children, construction of house, for medical need of family members etc.

6. There is a medical reimbursement policy available for staff.

7. Female teachers can avail maternity leaves as per government rules and paternity leave is given to male teachers in request.

8. Female Teachers can also avail Child Care leave (CCL) for 2 years for children up to 18 years.

8. There is a festival advance scheme for non-teaching staff.

9. There is a washing allowance scheme for non-teaching staff (Class IV).

The following are some welfare measures for only teaching staff: -

1. 13 days of casual leave and three optional leave can be availed in one session/year.

2. 10 days earned leave for teaching staff if not availed, it can be encashed at the time of retirement according to Government norms. Duty leave can be availed only for maximum 28 days per academic year.

3. Duty leaves to attend various training program/ orientation/ refresher/ workshop/ seminar according to Government norms.

4. Minor research or major research project as granted by the UGC.

5. 10 days' medical leave in a year.

6. Government quarter, first aid facility, parking facility, internet, Wi-Fi, grievance redressed cell, etc.

7. The loans are sanctioned as per government rules from the GPF. At present a teacher can take 90,000 rupees as a loan from his GPF account, and he will repay the amount in 12 installments.

8. There is provision for medical reimbursement of Medical bill.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 *Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during*

the last five years

Response: 20

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 19.05

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	0	0	2

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Institution performance appraisal system of the staff includes the following mechanisms.

1. Student feedback

2. Parent and alumni feedback

3. Self-appraisal report based on Performance Based Assessment System (PBAS) and

4. Confidential Report.

At the beginning of the month of April, every staff member, teaching and non-teaching staff, submits their confidential report (C.R.) to the Principal. Performance of teachers , non-teaching staffs is marked by the principal in CR form and routed to commissioner / secretary HE through regional additional director. Principal takes feedback from students, parents and Alumni. The institution has a systematic and transparent method of Appraisal of teaching and non-teaching staff. The four pages of C.R. are submitted by all the staff members. For teachers, in page two, there is column no.8 in which it is asked that throughout the year, how many lectures, tutorial, practical and special remedial classes have been taken by the teacher. While every teaching staff reports the principal monthly report of classes he has taken and how much syllabus is covered according to teaching plan prepared in the beginning of session taking consideration of various holidays, functions and examination. At the end of session, the teaching staffs submit their teacher's diary and attendances Register. Column 13 and 14 specially deals with attitude and motivation of the teacher towards the student relating to research, remedial class or doubt clearing classes for the students. The column the 12, 13 and 15 are related to research work done by the teacher and column 17 deals with miscellaneous work like examination duty, NSS, members in various committee, work, semester etc. In this way the appraisal system includes academic, administrative and miscellaneous duty performed by a teacher during the year. Apart from this there is a separate Performa in which a teacher has to mention any criminal cases, litigation in court, departmental enquiry if any is pending against him. The teacher also discloses his movable and immovable property and of his family members.

Separate Performance Based Assessment System (PBAS) filled by the teaching staff in which a teacher assess himself regarding the various activities and performance conducted by him throughout the year.

PBAS Performa is based on UGC rules 2010 schedule III table-1. This is self assessment based on making of various academic activity of a teacher.PBAS is used for calculation of API by IQAC AND SLQAC.

When a teacher fills this performance with C.R. and PBAS he has to enclose all documents, certificates, orders or letters, ISSIN, ISBNs Number etc., so that the higher authority properly gives grading to his performances.

Non-teaching staff also submits their C.R. Performa at the month of April. Their performance, their sincerity, disciplines the principal take into consideration. The Principal takes personal interest in guiding the teaching and non-teaching staff. The senior and HOD groom the new recruits to help them to enhance their teaching and evaluation performance.

If the appraisal report is best at the time of promotion, it is conducted.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

A well-defined mechanism is in force for financial audit to have discipline and transparency in financial management. The accounts of the institution are subjected to internal and external audit. The college has constituted a specific internal audit committee which is formed by one senior faculty member along with two other members. This committee conducts regular assessment of income, expenditure and ensures the implementation of purchasing rules and regulations made by government. All the heads of expenditure like infrastructure, consolidated funds, fees, library, and UGC, RUSA, P.D.F. and Jan-bhagidari Committee are carefully assessed separately by these committees.

1. Internal Audit Committee

An internal committee is formed for the verification of cash books, DFC registers, and internal audit.

2. Scholarship committee

This committee is headed by Assistant Professor Dr. Rita Diwan . Three other staff members constitute this committee who look after the scholarship as given by the government to the ST, SC. OBC, minority and physically disabled and merit scholarship to various students.

3. Library Committee

The library committee checks and verifies the stocks of library and books annually and submit the report of missing books to the principal.

4. External Audit

The Jan-bhagidari committee is an important source of fund which is used by the principal in urgent and important expenditures when there is no government fund for such purpose. Dr. A.L. Dhruwanshi is in charge of this fund that checks and monitors every expenditure. At the end of the session, this fund is audited by a charted Accountant (C.A.). The report of the charted Accountant is submitted to the higher education department.

5. Government Audit

In every three or more years, the external financial audit of utilization of funds is done by higher education department. After the audit, the audit report is submitted to government for further consideration and action.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 5

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3	2	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

This college is a government institution and there is a pre-defined purchase and procurement rules and

regulation made by state government. Any purchase is regulated by the Bhandar kray rules. College is bound to follow the purchasing guideline given by Finance Department and Higher Education Department of Chhattisgarh state. Any purchase of value of five thousand rupees or more shall be purchased by the tender rules. There is a Purchase Committee constituted by senior member of the staff, and it is their duty to observe that rules of purchase should be followed strictly. Chairman of Jan-bhagidari Committee is nominated by the district collector as per recommendation from minister in-charge of the district.Principal issues notification regarding formation of committee as per norms. presently, chairman of janbhagidari committee is Shri Alok Mishra, who is also a Parshad of Bhatapara. The utilization of janbhagidari fund must obtain the consent of chairman and committee member. Principal utilize the P.D. and other funds with the help of a committee constituted for this purpose. The main resources of funds in the institution are government funding and fees collected from students for various courses. The Principal has all the drawing and dispersing power. The principal has constituted a committee for the effective mobilization of funds at institutional level. The committee observes all the process for effective and optional utilization of funds with appropriate coordination of different departments of college and to see that all rules and procedure should be followed. The college has mobilized its funds through various committees constituted for this purpose.

1. Purchase committee: - This committee is headed by senior faculty members, whose duty is to look after all the rules and procedures that should be followed in the utilization of various funds of the college.

2. Scholarship In-charge

3. Sports Committee

4. Library committee

Above-mentioned committees headed are by the faculty members who look after mobilization of the funds with full responsibilities. Any utilization of funds must be scrutinized by the respective committee for which funds are granted. For example, any purchase of a sports item must be proposed and utilized by the sports committee. Similarly, library fund must be mobilized and utilized through library committee. So, the institution has perfect and best strategy for mobilization of various funds. The college has also sent proposals for solar energy installation on the college building.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college has an Internal Quality Assurance Cell which has been established on 13.12.2019. The new IQAC was established in 30.11.21 according to the new norm of NAAC manual and government institutions. The new body of IQAC work sincerely and actively to contribute significantly for or institutionalizing the quality assurance strategy and process.

IQAC focuses on the vision and mission of the institution and works sincerely to achieve the goal, and also it inspires to provide a quality and need based education at low cost to the students of the adjoining area. They disseminate knowledge without compromising on standards and values in Pursuit of academic excellence. The college has been constantly trying its best for our quality enhancement, and it has also achieved many milestones. The major activities of IQAC are the implementation of (1) cleanliness as a habit and hobby (2) enhancement of ICT facilities and technique in the teaching learning process (3) Development of Research activities among teachers and students. The college adopted a village named Singarpur.

The institution motivated the faculty to adopt ICT enabled teaching methodology. Teachers and support staff are encouraged to participate in ICT training. The classroom is equipped with a green board. There is an ICT enable Seminar hall. In 27.09.2018 the higher education department has distributed smartphones in all colleges of Chhattisgarh. Now in Covid-19 periods all the teachers have taken their class online through Google meet or zoom etc. the students are educated to operate all online procedure for admission, and enrollment, examination etc.

IQAC tries to develop cleanliness and environment awareness among the students and teachers. Students and teachers are encouraged to save electricity, save fuel and recycle. There are many activities like Swachta Abhiyan and Cleanliness Drive in the college. Students are taken to field visit like recycle and nature initiative.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC of the college, being the central body within the college, monitors and reviews the teaching learning process regularly. Various innovative activities and reforms are introduced by it. The college has different committees for quality assurance like the Library Advisory Committee, Smart Class Committee, Career

Counseling and Placement cell, Legal Aid Clinic, RUSA, etc. These committees work aiming at improvement of the academic atmosphere and the administration of the college. The IQAC of Institution has the right to review the performance of different committees. After a fixed time period, a meeting is conducted by IQAC. IQAC takes appropriate initiatives to improve all processes of teaching learning methodologies and outcomes.

These are two examples of initiative of IQAC: -

1. The institution has imbibed research culture among the faculty and the students. The IQAC encourages them to present research papers at National and international seminars/ workshop.

To publish the research articles in national and international journals, to develop research culture and academic improvement, IQAC motivates and directs each department to conduct seminars/workshops in each academic session. This initiative was successfully implemented by the departments. The following seminars and workshops were conducted by different departments of the Institution in the last five years –

Department	Type of the Program	Topic	Date
English	National Level one week Faculty Development Program	Literature in 21st Century: New Perspective and Challenges	03/10 to 09/10
Political Science	Webinar	Role of Pachayat System in Rural Development	21/
English	Webinar	How to Make Educational Video for Students	13/

Second initiative by the IQAC is conducting capacity building program and special lecture for the students of the college.

Department	Type of the Program	Topic	Da
English	National Level one day Workshop and Training	How to Create CV/ Resume and Interview Skills	25/
English	One Day National Workshop in Communication Skills	Communication Skills	31/
English	One Week Workshop in Communication Skills	Communication Skills	08/ to 13/
Political Science	Special Lecture	World Environment Day	05/
Political Science	Special Lecture	World Water Day	22/
Law	Capacity Building and Training Program	Yoga for Wellness	09/ 13/

Law	Special Lecture	Subject Matter and Understanding Law	27/
Sociology	Capacity Building and Training Program	Basics of Computer	07/ 12/
English	Psychological Counseling Program	Coping with alienation and isolation during Covid -19	16/ 18/

File Description	Document
Upload any additional information	[View Document](#)

6.5.3 *Quality assurance initiatives of the institution include:*

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. *Collaborative quality intitiatives with other institution(s)*
3. **Participation in NIRF**
4. *Academic and Administrative Audit*
5. *Disability/gender/diversity audit*
6. **An***y other quality audit recognized by state, national or international agencies (ISO Certification, NBA)*

Response: C. Any 2 of the above

File Description	Document
Upload any additional information	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 *Measures initiated by the Institution for the promotion of constitutional values and gender equity during the last five years.*

Response:

Institution shows gender equity and sensitization in Curricular and non-curricular activities among the students and staff. Our institution has co-education system. There is a healthy atmosphere for both the boys and girls for education. The principal with the help of staff members in the beginning of session constitutes various committees such as: -

1. Anti-ragging committee and disciplinary committee
2. Grievance Redressed Cell
3. Women harassment Cell
4. Career counseling and placement cell
5. Student committee for other backward caste, Schedule Caste, Scheduled Tribes, minority cell.

These committees are headed by staff members who look after all matters regularly. Any complaint received is properly helped to sort it out. In spite of this the institution organizes various gender equality programmes every year as follows: -

During the last five years various program on Gender equality has been conducted: -

1. Special lecture on gender equality in the year 2020-2021
2. Mental health program on Psychological Counseling in the year 2020-2021
3. Inter departmental lectures on Women Empowerment and Gender Equality
4. Various legal literacy programs on Women Empowerment and Gender Equality

Institution shows gender sensitivity in providing facilities such as: -

1. Safety and security: Safety norms are strictly followed by college in all respects. There is acommittee to look after ragging and indiscipline. This committee is headed by teacher who can easily monitor the student activities on the corridors, classrooms. Identity Card is issued to each student and staff to prevent the entry of outsiders into the college campus.Grievance redressal and anti-sexual harassment cells actively function and which provide a convenient environment for girls to voice out their problem.A complaint box has been installed in the college.

2. Counselling: - The Principal constitutes committee for this purpose. The main objective is to keep the effective mentoring and welfare of the students. The career counselling and placement cell headed by Dr. R.A. Shrivastava. There is another committee women grievances cell headed by the Dr. Rita Diwan who looks after sincerely to matters of harassment if any.The students are encouraged to join NSS and participate in co-curricular and extracurricular activities. There is a legal aid clinic in the college which helps and advises students in legal matters etc.

3.Girls common room: - There is facility of girl's common room in the college.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Sanitary Napkin dispenser and incinerator e. Day care center for young children f. Any other relevant information	[View Document](#)
Annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

    1. **Solar energy**
    2. **Biogas plant**
    3. **Wheeling to the Grid**
    4. **Sensor-based energy conservation**
    5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 *Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)*

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**

Response:

There is a cleanliness committee in the college which sees matter related to cleanliness and waste disposal. Committee in-charge looks after the matter related to cleanliness and waste disposal.

 Solid Waste Management - College campus has different dustbins (green and blue) which are identified

and set up for disposal of wet and biodegradable wastes (Green dust bin) and for disposal of non-biodegradable wastes (Blue dust bin) to keep the campus clean, neat and tidy. Awareness on segregation of waste is created however, there are no major sources of solid waste on the campus. Sticks and hooks are used to collect the plastic and other garbage through NSS volunteers and by students to keep the campus clean and green.

Liquid waste management: - There is no harmful liquid waste in the college since there is no science laboratory. The liquid waste of bathroom/ urinal waste is drained to the plantation in the back yard of the campus.

E-waste management: - There is not much e waste in the institution because our institution is not having science faculty. Even though institution is serious about the harm which can be caused by such wastes. The non-functional computers, equipment and its peripherals are safely disposed. The cartridge of laser printer is refilled outside College campus. UPS batteries are recharged / repaired / exchanged by the suppliers.

Waste recycling system: - unfortunately, our campus does not have boundary wall that why we cannot establish vermicompost unit and other waste recycling system. The liquid waste of bathroom and urinals are used to water the plants. There is no bio medical waste in the institution and no Hazardous chemicals and radioactive wastes.

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)

7.1.7 *The Institution has friendly, barrier free environment*

- *Built environment with ramps/lifts for easy access to classrooms.*
- *Divyangjan friendly washrooms*
- *Signage including tactile path, lights, display boards and signposts*
- *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading*

Response: D. Any 1 of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. At the entrance of the college, fundamental duties are placed to inspire students to abide by the constitution and respect its ideals and institutions to maintain and harmony and solidarity. Different sports and cultural activities organized inside the college promote harmony towards each other. The college organizes and conducts several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like Fresher/ welcome Party, teacher's day, farewell program, plantation, Youth Day, Women's Day, Yoga Day,etc. Religious ritual activities are performed in the campus. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have sports activities like indoor and outdoor games (carrom, chess, badminton, kho-kho, kabaddi, volleyball, cricket) for the physical development of the students. In this way, the college works to create an inclusive atmosphere for everyone, with tolerance and harmony toward cultural, regional, lingual, communal, socioeconomic and other differences.

Institute has code of ethics for students and a separate code of ethics for teachers and other employees which have to be followed by each one of them. The college has always been at the forefront of sensitizing students towards the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation. There is a natural atmosphere of harmony and tolerance in the institution. Although our students come from different socio and economic backgrounds there is not a slightest of discrimination among the students or staff. Different languages like Chhattisgarhi and Hindi are locally spoken and most of the Local students in college speak Chhattisgarhi and Hindi which represent linguistic inclusiveness.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The institution believes that unless the present generation is not sensitized about the significance of the constitutional obligation, values, rights, duties and responsibility of citizens, how can they understand the ideals of our secular country and the sacrifices which great man and women of this country have made for uplifting their country man? The students will not be able to understand their responsibility to the Nation if they are not imbued with our cultural and traditional values. To build a Nation of youth who are Noble in their attitude and morally responsible, the institution organizes activity relating to National solidarity and Unity of nation and constitutional values. It also organizes various activities to maintain unity and integrity of the nation. Sensitization of the student and staff of the institution to the constitutional obligation, values, rights, duties and responsibilities, the institution organized various program and activities during last five years such as:

- Sadbhavana Diwas: - 2018, 2019, 2020 and 2021
- Rashtiya Ekta Diwas: - 2017, 2018, 2019 and 2021

The institution develops a sense of unity and integrity in the mind of students on constitutional day and other celebrating day. Students are educated on Preamble and fundamental duty as mentioned in the constitution so that they can develop a sense of responsibility as a citizen of India.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution organizes national festivals like Independence Day and the Republic Day. It celebrates festivals with great patriotic way and tribute to many freedom fighters and great leaders on these auspicious days. Many cultural activities are staged, speeches are delivered, devotional songs and patriotic songs are sung, games and sports are conducted in remembrance of martyrs who sacrificed for the sake of country in borders and fought against terrorism.

The college observes the following days regularly :

1. 12th January-National Youth Day
2. 26th January - Republic Day (unity in diversity)
3. 8th March - International Women's Day
4. 22nd April – World Earth Day
5. 5th June – World Environment Day
6. 21st June - International Day of yoga
7. 15th August - Independence Day
8. 5th September - Teachers Day (Dr. Sarvepalli Radhakrishnan)
9. 2nd October - Swachchha Bharat mission (Gandhi Jayanti)
10. 1st November - Chhattisgarh Rajya Utsav
11. 26th November – Constitution Day
12. 1st December - International AIDS Day
13. 10th Dec – Human Rights Day

These activities are organized by staff and students of the college. There are many great leaders, Saints and many Indian personalities who are remembered in their special days. Institution celebrates the constitution day with a devoted mind and takes an oath to follow the rules mentioned in the constitution by celebrating these festivals; we inspire the students to walk in the right path so that they can save the society in the coming generations as well as have higher education and become the role models of the society.

File Description	Document
Link for any other relevant information	[View Document](#)
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)
Link for Geotagged photographs of some of the events	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice 1

Title of the practice: Legal Aid for Society

Objectives:

1. The establishment of legal aid clinic of the college aims to impart legal education and socio legal services to the needy and poor segment of the community.
2. It is necessary to expose law students to the practical aspects of the legal field, as study of law is a professional course.

The Context:

Legal Aid Center at the college has the ultimate features to harbor a place of innovation and experimentation for the development of effective approaches to the legal education and rendering services. In addition to its desirability as a tool of learning, it was also targeted towards its use for betterment of the disadvantaged. Govind Sarang Govt. Law College wanted to make legal Education community responsive and socially relevant.

Practice:

We are organizing Legal Aid and Awareness camp at villages to provide legal aids to the needy persons of the society. Legal aid camps were organized in nearby villages like Tikuliya, Suma, Deori, Tarenga and Kholwa. These camps are organized for the Progressiveness of society and uplifting of masses. Free legal aid camps provide information relating to legal rights, constitutional rights, and legalawareness. Legal education to the weaker section of the society. The college also runs a legal aid clinic in the camps. It's in charge is Shri D.P. Dubey and Shri. Lalit Kumar. Anyone can approach Legal Aid Clinic for free consultation. College also organizes "Samadhan Shivir" or Legal help camp in the campus.

Evidence of Success

The following factors reflect the success of the activities:

1. Running successfully for 5 Years.
2. Students and teachers participate voluntarily.
3. Gradual increase of people comes for legal aid.
4. Acceptance in rural area.

Problems Encountered and Resources Required:

1. **Lack of Financial Resources:** College does not have adequate financial resources to organize mass legal camps in Bhatapara City.
2. **Rural People are Apprehensive:** In some villages and rural areas, few people are apprehensive about the legal aid services provided by the college. Women are hesitant to share their problems.
3. **Availability of Limited Time Schedule:** Organizing legal aid service activities often lead to clashes of time schedule, thereby making it difficult for students to choose one over the other activity.

Notes:

Most of the legal aid services provided by the college is about Domestic Violence, Family and Property Disputes covered in Alternative Dispute Resolution.

Best Practice 2

Title of the Practice: Donating a book to the library on Birthday

The college has started a unique practice of students and staff donating a book to the library as part of their birthday celebrations. Each donation is recognized by entering the donor's name and signature on the front page of the new book.

Objectives of the practice:

1. To create an emotional attachment to the library among the teachers and students.
2. To celebrate the birthday in an academic and innovative way.
3. To inculcate a habit of giving gifts instead of receiving on birthdays.
4. To inculcate reading habit among students
5. To provide access to good books to the students of our college.
6. 'To double your joy, share it with someone.'
7. Enrichment of the library.

Context:

Our college is located in rural areas of Bhatapara Tehsil most of the students of the college and neighboring community belong from villages and are not financially sound. We encourage college students and teachers to donate books for the betterment of the community. Instead of spending huge amount for cakes and celebrations, we have introduced this healthy practice of donating a book. Secondly, this practice of donating books enabled our students to open a new vista to the world of books. Students on their birthday will at least go in search of books to a book store. And browsing of books will unknowingly generate an interest in him/her regarding books. This interest in due course of time will instill a passion for books. Donation of books helps our library to maintain a high profile, and new books for all of our students to enjoy.

Practice:

The students and teachers of Govind Sarang Govt. Law College donate books voluntarily for the benefit of community. On the birthday, a student approaches the librarian and express his/her willingness to donate a book. The Librarian accompanies the student to the principal. The principal along with the Head of the department proceeds to the classroom of the birthday of the boy/girl. In the presence of all the students in the class, the Principal receives the book from the student, and it is handed over to the Librarian. The Librarian through the Principal in turn honor the student by giving a nominal gift. This practice has enabled to enrich the library. This healthy practice enabled our students to channelize their energy to a creative field. The photos of the event are displayed on the college notice board and shared in the WhatsApp groups; thereby, the self-esteem of the donor is boosted, and it encourages others to emulate the act. The birthdays of teachers and their family members are celebrated in this manner by contributing books to the library. The teacher who celebrates his or her birthday is honored in the staff meeting by the

principal.

Evidence of Success:

1. The healthy practice has enabled the students to adopt a positive and creative way of
2. celebrating their birthdays.
3. Students have learned the art of giving selflessly.
4. Reading habits and a passion for books have been enhanced.
5. The library has got enriched with good quality contemporary books.
6. This practice is becoming popular and spreading rapidly in the campus.

Problems Encountered and Resources Required:

1. Since the college is situated in a remote rural area, the accessibility of getting good books are difficult.
2. Most of the students are from economically backward families, hence finding finance to purchase books is a challenge.

File Description	Document
Link for Best practices in the Institutional web site	**View Document**
Link for any other relevant information	**View Document**

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Govind Sarang Government Law College is the only exclusive Government Law College in entire Chhattisgarh State which offers B.A LL.B. course affiliated with Bar Council of India. Since its inception in 2013, the College is slowly developing and acquired new modes of teaching. The college was established by the State Government to provide accessible and inclusive legal education in the Chhattisgarh State. The institute has focused on elevating the civic consciousness and legal awareness in the society.The college is situated in a rural area of Chhattisgarh where most of the students come from rural background. Most of them are unaware of the use of technology. Our college, using the opportunity in distress, arranged online classes during COVID-19 pandemic. It caused an increasing demand for online academic classes, which led to the demand for effective online exams with regards to limitations on time and resources. Consequently, holding online exams with sufficient reliability and effectiveness became one of the most critical and challenging subjects in higher education. Therefore, it became essential to have a preventive algorithm to allocate time and financial resources effectively. Our institution performed extraordinarily by conducting online classes and online exams in stipulated time. Online classes rapidly became one of the most effective ways to impart education during pandemic. The impact of the virus was

so strong that online education became a seemingly ubiquitous part of our growing world, which was necessary for maintaining social distance. Therefore, our institution moved to online mode to resume their studies. Our college facilitated students with e-learning, as teaching was undertaken remotely on digital platforms instead of physical classrooms.By using online classes and technology, our institution emerged as a superhero during the lockdown days. We had all been under house arrest but were still connected with the world of education. Due to the lockdown, students had not been able to stay connected with the outer world and the lack of exposure is evident. The only reprieve for the student's mental well-being had been the transition to online classes. Teachers made sure that the learning for students was not compromised, so they took a great leap forward to find solutions and created new learning environments for their students to ensure that learning never stops. With little time to prepare, curriculums were modified, new lesson plans were created, activities were planned, all so that their students remain actively involved through online learning. For students, online classes had become an imminent trend in the education sector. Digital learning has provided easy access to the files and folders that can now be organized and saved without any physical damage. With one click, students can access their notes and assignments without the fear of misplacing or spoiling them. With advanced technology, this mode of learning has not only been simpler but fun and engaging as well. It became very convenient for the students to attend classes from anywhere in the world as both classes and learning content was easily accessible at home. Integration of the learning platforms with new-age interactive applications has made online classes more convenient for both students and teachers as more students are able to express their views at the same time using certain online applications. Students have been more particular with their online submission as they are notified on a regular basis and it is an effortless task for the teachers to track down the students who have failed to submit their assignments on time. Online learning has helped students to become independent learners before they make their way into the real world. Students got opportunities to explore new learning applications and platforms during the class, which helped them to develop new skills and capabilities accelerating their growth trajectory. Some of the students have been responding well to the active learning environment created online by the teachers whereas others need a push in fits and starts.Apart from making students aware of the online mode of education, the main aim of the college is to make the students an ideal and knowledgeable citizen through value added and quality education. The college creates necessary infrastructure systematically and continuously with the needs of future vision as per the requirements. The college has an adequate number of classrooms, staff rooms, girl's common rooms, separate students and staff toilets, drinking water, conference hall, smart class rooms, library, reading room. The college has special facilities like Day care child room, Student help desk, First-Aid, Divyangjan suitable pathways, toilets, and sanitary pad distribution machine and incinerator for girls in the campus.The college gives priority in providing better infrastructural facilities with library, reading room facilities. Our college has moot court facilities. For the all-round development of the students, the college has indoor and outdoor sports facilities. There are 8 permanent faculty members and 6 among them are Ph.D. degree holders. To achieve the overall development of students the college also organize co curricular activities along with academic activities. Teachers give his/her maximum effort to solve all queries of the students and also provide their personal notes, books and as mentors help their mentee for the overall development of the students and even help economically weaker students by paying the admission fees and help them enrich their resources. Many of the students belong to the farmer's family. That's why the motto of the college is to provide quality education by mobilizing the available resources so that the students are able to get quality education to develop lifelong skills. Students also avail the facilities like ICT tools, Career guidance and Placement cell, Women Harassment cell, Anti-ragging cell, National service scheme (NSS), extra classes for slow learners and several skill Development programmes.

Education for all:

The primary objective of the Institution is to enhance participation of students from rural and underprivileged section of the society. Hence, the fee is nominal as compared to private institutes. There is reservation policy in seat allotment so that no section of student is left out. College encourages participation of women in higher education.

File Description	Document
Link for appropriate web in the Institutional website	**View Document**

5. CONCLUSION

Additional Information :

2013 was a landmark year in which the Govind Sarang Government Law College, Bhatapara was established with the objective of making higher education in Law available for students of rural area around Bhatapara. The college is recognized under 2 (f) by UGC. It has more than 230 students and 8 permanent faculty and presently running Five Year B.A. LL.B. Integrated Course. The College is a renowned centre for higher learning in Law in the Bhatapara and in its first Cycle of Accreditation Process.

Govind Sarang Government Law College, Bhatapara is an academic institution affiliated with Pt. Ravishankar Shukla University, Raipur. We have a strength of about 250 students during each academic year of the assessment period. The college caters to the needs of the students coming from rural, remote and deprived sections of society. An empathetic approach is adopted to promote learning among stakeholders. Keeping all these things in mind, a Janbhagidari committee was formed in the college. The main objectives of establishing a Janbhagidari committee in the college are to generate funds from donations at the local level, to spread awareness in the society and college with public cooperation, and to solve various problems of the students. The amount received is used for various development projects and maintenance of the college. Other than this, keeping in mind the future of the students, innovations are also being started through the committee. Some major contributions are as follows: The fund was approved by the committee to pay fourth-class service holders. The committee sanctioned the fund for furniture and other useful essentials for students. The committee sanctioned funds for books, repairing works of art, and so on.

Concluding Remarks :

Govind Sarang Government Law College, Bhatapara has scaled rapid growth in terms of quality and quantity Education in Law. The institution, with its defined vision leading to objectives, has played an important role in the holistic growth of students. The extension and outreach programmes by the institution have promoted culture and the establishment of good rapport with the community. In pursuit of excellence, our college looks forward to achieving greater heights in the times ahead. The thrust on academic excellence and the holistic growth of the students remains the prime focus of the institution. The faculty members join hands in the institution's zeal to enhance and sustain quality education, paving the way for the attainment of its vision, mission, and values. The institution's societal commitment provides an opportunity for faculty members and students alike to render services to society. The institution today can boast of activities and accomplishments with regard to social responsibility and academic excellence. The Institution promises itself that it will do everything possible to quench its thirst for academic excellence.

The strategic move and sincere efforts of the college helped to achieve excellence in Higher Education. Focusing on quality enhancement and sustenance, the college has adopted the approach of pursuing excellence and becoming more inclusive. This is reflected through the overall progress of the college. The physical and academic infrastructure and facilities of the college are being continuously renovated, augmented and supplemented. The college has taken several initiatives and has made incremental improvements in all domains, may it be Physical and Academic Infrastructure, Curriculum Planning and Delivery, Teaching-Learning and Evaluation, Student Progression, Governance and Leadership, Institutional Values and Best Practices and in all

other related criterion aspects, year by year, which reflects in the working of the college and its achievements.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.2	*Number of Add on or value added courses /Certificate programs offered during the last five years* Answer before DVV Verification : 1 Answer After DVV Verification :01
1.2.3	*Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years* 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
95	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
95	0	0	0	0

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years** 1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years** Answer before DVV Verification:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

Metric ID	Sub Questions and Answers before and after DVV Verification
1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders* *1. Students* *2. Teachers* *3. Law-firms/Judges/Sr. Counsels and employers* *4. Alumni*

	Answer before DVV Verification : B. Any 3 of the above
	Answer After DVV Verification: B. Any 3 of the above
1.4.2	*Feedback process of the institution may be classified as follows: (Opt one)*
	Answer before DVV Verification : B. Feedback collected, analysed and action has been taken
	Answer After DVV Verification: B. Feedback collected, analysed and action has been taken
2.1.1	**Average Enrolment percentage (Average of last five years)**

2.1.1.1. **Number of students admitted year-wise during last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
198	166	111	101	70

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
198	166	111	101	70

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
300	300	300	300	300

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
60	60	60	60	60

2.1.2	**Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
48	38	26	28	24

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
48	38	26	28	24

2.3.3	*Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year)* 2.3.3.1. *Number of faculty mentors assigned to students for academic and other related issues:* Answer before DVV Verification : 4 Answer after DVV Verification: 4 Remark : Data updated as per supporting documents
2.3.4	*Percentage of Students identified as mentors for mentoring other students for academic and other related issues (Data to be provided only for the latest completed academic year)* 2.3.4.1. **Number of Student mentors/teaching assistant identified for student to student mentoring (Latest completed academic year)** Answer before DVV Verification : 8 Answer after DVV Verification: 8 Remark : Data updated as per supporting documents.
2.6.3	**Average pass percentage of Students during last five years** 2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
16	21	10	8	0 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
16	21	10	8	0 | 2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years** Answer before DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---	
3.2.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years** 3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
0	0	0	0	0	

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	05	0	0	0

Remark : Data updated as per supporting documents

3.2.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>07</td><td>17</td><td>08</td><td>00</td><td>06</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>07</td><td>17</td><td>08</td><td>00</td><td>06</td></tr></table>
3.4.2	*Total Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years* 3.4.2.1. *Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by institution/teachers/research scholars/students year wise during the last five years* Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>6</td><td>1</td><td>2</td><td>0</td><td>2</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>6</td><td>1</td><td>2</td><td>0</td><td>2</td></tr></table>
3.5.2	*Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years* 3.5.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	0	0	0

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**
	4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1086700	264400	190375	521050	610550

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	0.95	0.49	0.70	1.28

Remark : Data updated as per supporting documents

4.2.3	*Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals and legal databases during the last five years (INR in Lakhs)*
	4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
11900	61900	11900	240500	173650

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0.1	0.6	0.1	2	1

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**
	4.2.4.1. Number of teachers and students using library per day over last one year
	Answer before DVV Verification : 31

	Answer after DVV Verification: 25
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**
	4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1086700	169400	140475	451400	482550

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10.86	1.69	1.40	4.51	4.83

Remark : Data updated as per supporting documents

5.1.2	*Capacity building and skills enhancement initiatives taken by the institution include the following*

     1. *Soft skills*
     2. *Language, communication and advocacy skills*
     3. *Life skills (Yoga, physical fitness, health and hygiene)*
     4. *Awareness about use of technology in legal process*

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: A. All of the above

5.1.4	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

     1. **Implementation of guidelines of statutory/regulatory bodies**
     2. **Organisation wide awareness and undertakings on policies with zero tolerance**
     3. **Mechanisms for submission of online/offline students' grievances**
     4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: A. All of the above

5.3.1	*Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition*

5.3.1.1. *Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	1	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	1	2

6.2.3	**Implementation of e-governance in areas of operation** 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above
6.4.2	**Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)** 6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs) Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	2	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	2	0	0	0

6.5.3	*Quality assurance initiatives of the institution include:* 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. *Collaborative quality intitiatives with other institution(s)* 3. **Participation in NIRF** 4. *Academic and Administrative Audit* 5. *Disability/gender/diversity audit*

<table>
<tr><td></td><td>6. Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Answer before DVV Verification : C. Any 2 of the above
Answer After DVV Verification: C. Any 2 of the above</td></tr>
<tr><td>7.1.4</td><td>Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Answer before DVV Verification : B. 3 of the above
Answer After DVV Verification: B. 3 of the above</td></tr>
<tr><td>7.1.5</td><td>Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

Answer before DVV Verification : C. 2 of the above
Answer After DVV Verification: C. 2 of the above</td></tr>
<tr><td>7.1.6</td><td>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Answer before DVV Verification : D.1 of the above
Answer After DVV Verification: C. 2 of the above</td></tr>
<tr><td>7.1.7</td><td>The Institution has friendly, barrier free environment

• Built environment with ramps/lifts for easy access to classrooms.
• Divyangjan friendly washrooms
• Signage including tactile path, lights, display boards and signposts
• Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
• Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Answer before DVV Verification : D. Any 1 of the above
Answer After DVV Verification: D. Any 1 of the above</td></tr>
</table>

	Remark : Data updated as per supporting documents

7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**
	
	    1. **The Code of Conduct is displayed on the website**
	    2. **There is a committee to monitor adherence to the Code of Conduct**
	    3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
	    4. **Annual awareness programmes on Code of Conduct are organized**
	
	Answer before DVV Verification : C. 2 of the above
	Answer After DVV Verification: C. 2 of the above
	Remark : Data updated as per supporting documents.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
1	1	1	1	1 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
44	44	44	44	44	
1.2	**Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)** Answer before DVV Verification : 01 Answer after DVV Verification : 44
2.1	**Number of students year-wise during last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
198	165	111	101	70 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
198	165	111	101	70	
2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
39	39	39	39	39

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
39	39	39	39	39

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
16	21	10	8	0

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
16	21	10	8	0

3.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	6	5	6	6

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	6	5	6	6

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
19	19	19	19	19

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	10	10	10

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1091660	179400	130900	415500	432650

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10.86	2.64	1.90	5.21	6.11

4.3	**Number of Computers/ laptops** Answer before DVV Verification : 03 Answer after DVV Verification : 03